



# Class Licence(s) Application Form

## (Aeronautical, Land and Maritime Mobile Radio)

Made under section 64 (2) (b) of the Telecommunication Ordinance 2004 and part 2 of the Telecommunication and the Frequency Licensing Regulation 2005.

Please complete the form in block capitals using black or dark blue ink.

New   
  Short-term (list period) \_\_\_\_\_   
  Change   
  Renewal:- Licence No:

### I. APPLICANT'S DETAILS

1. Client number (IF KNOWN)

2. Organization / Applicant name (LICENSEE)

3. Trading Name (IF APPLICABLE)

4. T.C.I. Company Registration Number

5. Does Company have a current Business Licence?

(IF YES, PLEASE ATTACH COPY; IF NO PLEASE ATTACH LICENSEE NATIONALITY)

Yes                       No

6a. General Inquiry Email address (IF ANY)

6b. Web Address (IF ANY)

7. Postal address

8. Physical address

9. Contact Name

 SURNAME

 GIVEN NAMES

 DESIGNATION

10. Telephone

 WORK

 HOME

 MOBILE

 FAX                       EMAIL

### 11. Type of Network and or Services

(please provide a block diagram of the propose setup)

11(a). Class of Licence:-

- Aeronautical Mobile Radio  
 Land Mobile Radio  
 Maritime Mobile Radio  
 Other (list):-

11(b). Description of Services:-

### II. TECHNICAL DETAILS

#### 12. Frequency and Operation

(if this space is not sufficient, please use extra paper to indicate the stations)

Frequency Band:-	Transmit Frequency	Receive Frequency	Necessary Bandwidth

### 13. Details of Communications

(if this space is not sufficient, please use extra paper to indicate the stations)

Type of Station	Location of Station(GPS)	Purpose	Number of Units	Call Sign
Base/Fixed				
Mobile				
Portable / Handheld				
Repeater				
Any other Equipment				

### 14. Details of Equipment

(Photocopies of the technical specification of equipment manual should be attached)

Type of Station	Make and Model	Serial Number	R.F Output	Class of Emission	Necessary Bandwidth
Base/Fixed					
Mobile					
Portable / Handheld					
Repeater					
Any other Equipment					

### 15. Details of Antenna

(Photocopies of the antenna specification including radiation patterns should be attached)

Station	Type	Height	Maximum Gain	Azimuth	Beam Width	Polarization
Base/Fixed						
Mobile						
Portable / Handheld						
Repeater						
Any other Equipment						

## III. DECLARATION

I certify that the information made in this application are complete and correct in all respects, that the radio equipment used is of a type certified or technically acceptable for use in Turks and Caicos Islands and that the station(s) will be used only for the purposes authorized by the Minister of Communications, the Commission and the Regulations made under the Telecommunication Ordinance. I further certify that I am eligible to hold a radio station licence and, if required, the apparatus will be marked in accordance with the recommendation of Turks & Caicos Islands Telecommunications Commission, Aviation and Maritime Department.

\_\_\_\_\_

Name (print)

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

IT IS A PUNISHABLE OFFENCE TO MAKE A FALSE STATEMENT.

## Guidance Notes

These Guidance Notes listed below have been included to highlight and remind applicants of key requirements that must be satisfied prior to submission of the completed forms. However, note that on the application forms, the instructions given are specific to the licence that is being applied for, and so applicants are advised to take heed.

1. An official letter should be addressed to the Chairman of the Commission, describing the full and detail the type of network and or services to be operated and installed within the TCI.
2. Application forms should be completed in **triplicate (3 copies)**, unless otherwise specified.
3. The last part of the application form is the *Declaration*, where the applicant affirms the accuracy of the information submitted on the application form by affixing his or her signature. **NOTE:** The signatures inserted in the *Declaration* section must be **original** on all copies of the application forms submitted to the Commission.
4. The completed application form must be accompanied by the appropriate application fee, payable to the TCI Telecommunications Commission. (**please note the applications fee is nonrefundable**)
5. **Each** copy of the application form must have attached the required documentation and any additional information that the applicant may wish to provide, which cannot fit into the space provided on the forms.
6. **The applicant should indicate which, if any, information provided in the application is confidential.**
7. It is advisable to include a summary sheet that itemizes all of the documents that are being submitted, including attachments.
8. It is stressed that **ALL** sections and questions on the application form must be completed, and in the event that certain questions do not apply, it **is** strongly advised that some indication to that effect (such as “*Not Applicable*”, “*N/A*”) should be given.

### Submission Instruction

Send your completed application form to:  
Chairman of the Turks and Caicos Islands Telecommunications Commission

P.O. Box 203  
872 Business Solutions Building  
Leeward Highway, Providenciales  
Telephone: 649 946-1900  
Fax: 649 946-1119  
Email: [info@tcitelecommission.tc](mailto:info@tcitelecommission.tc)