



## MOBILE / BASE RADIO STATION LICENCE APPLICATION

In the accordance with the provision of the Telecommunication Ordinance and the Telecommunication and the Frequency Licencing Regulation made there under.

<input type="checkbox"/> New <input type="checkbox"/> Change <input type="checkbox"/> Existing	
Account No.	Licence No.
Call Sign:	

APPLICANT	
Company:	Telephone No. (    )
Last Name:	First Name:
Facsimile Tel. No. (    )	
Address (Country, P.O. Box ect.)	E-mail Address
City, Town and Islands	Postal Code

LICENCE REQUIREMENTS			
Number of Stations	<input type="checkbox"/> Long Term <input type="checkbox"/> Short Term	Date Commencing Operation	DY    M    YA /    /    /
Amendment			
Number of Licences to be Amended	Call Sign	Account No.	Licence No.

AREA OF OPERATION	
Local description address :	
GPS:	

PARTICULARS OF PROPOSED EQUIPMENT			
	Manufacture	Model No	Power (WATTS)
Transmitter			
Receiver			

FREQUENCIES REQUESTED			
Transmitting (MHz)	Receiving (MHz)	Bandwidth and Emission	Communication with

ANTENNA SYSTEM DETAILS			
Manufacture and Type of Antenna	Antenna Gain (db)	Antenna Pattern	Height of antenna above ground(feet)
NATURE OF SERVICE (taxi, construction, ect.)		Application Date DY    M    YA /    /    /	Is interim authority requested? <input type="checkbox"/> Yes <input type="checkbox"/> No

CERTIFICATION		
I certify that the statement made in this application are complete and correct to the best of my knowledge, that the radio equipment used is of a type certified or technically acceptable for use in Turks and Caicos Islands and that the station(s) will be used only for the purposes authorized by the Minister of Communication and the Regulations made under the Telecommunication Ordinance. I further certify that I am eligible to hold a mobile/ base radio station licence and if required, the antenna structure will be marked in accordance with the recommendations of Turks & Caicos Islands Telecommunications Commission and Planning Department.		
_____	_____	_____
Name (print)	Signature	Date

INTERIM AUTHORITY		
Interim authority is hereby granted for the installation and operation of the radio station ad described on this application. This authority is valid Only when signed by the radio inspector and the seal of the issuing office has been affixed. This authority becomes void upon receipt of formal Licence or 120 days from the date shown below.		
Licence. Authorize <input type="checkbox"/> Yes <input type="checkbox"/> No	Issue Date ____/____/____	Signature of radio Inspector

# Applying for Spectrum License

## Guidelines

Applications can be obtained from our website: [www.telecommission.tc](http://www.telecommission.tc) or picked up at our local office at the Business Solutions Complex, Leeward Highway, Providenciales.

When filling out the application form, print clearly and legibly. Incomplete, unclear or illegible application forms will prevent and/or delay processing.

Along with the application, the following should also be submitted:

- An official letter should be addressed to the Chairman of the Commission, describing the full and detail nature of the service to be operated and installed within the TCI.
- A Block Diagram of the proposed setup along with a full specification of all Equipment, antennas used or to be used should also be included.
- The Application Fee which should be paid to TCI Telecommunication Commission

Applications can be submitted via e-mail to [info@tcitelecommission.tc](mailto:info@tcitelecommission.tc) or hand delivered to the administration department of the Commission. The application fee is required before processing; this fee depends on the nature of service.

Once the application has been processed and undergone the approval process, the applicant will be contacted and notified as to whether the application was approved or rejected.

If the application is approved, the applicant will be required to pay additional fees before obtaining the official spectrum license. If the applicant fails to pay the required fees within 60 days from the date of contact, the application will become void and the spectrum being held will be released. The applicant will be required to submit a new application in order to secure the spectrum assignment requested.

Our Fee Structure can be found on our website [www.telecommission.tc](http://www.telecommission.tc) under regulation.

### Submission Instruction

Send your completed application form to:  
Turks and Caicos Islands Telecommunications Commission  
Business Solutions Complex,  
Leeward Highway, Providenciales  
Telephone: 648 946-1900  
Fax: 649 946-1119  
Email: [info@tcitelecommission.tc](mailto:info@tcitelecommission.tc)