

**TURKS AND CAICOS ISLANDS
TELECOMMUNICATIONS COMMISSION**

P.O. Box 203
Business Solutions complex
Leeward Highway, Providenciales
Tel: (649) 946-1900 Fax: (649) 946-1119
Email: info@tcitelecommission.tc
Website: www.telecommission.tc



AIRCRAFT RADIO LICENCE APPLICATION FORM

Please complete the form in block capitals using black or dark blue ink.

1. LICENSEE DETAILS					
Company:			Telephone: ()		
Address:			Facsimile: ()		
			Postal Code:		
Contact Info First Name:		Last Name:		E-mail :	
2. TYPE OF LICENCE					
Aircraft Radio Licence (Unregistered Aircraft) <input type="checkbox"/>		New <input type="checkbox"/> Change <input type="checkbox"/> Renewal <input type="checkbox"/> Short-term <input type="checkbox"/> (See section 2)			
Aircraft Radio Licence (Registered Aircraft) <input type="checkbox"/>		Aircraft Registration No.		Licence No. (renewal only)	
Aircraft Transportable <input type="checkbox"/>		Type of Aircraft (make and model)			
2.a Take-off Weight of Aircraft			2.b Type of Aircraft:		
Tier Code: 1 20,000 – 60,000 LBS <input type="checkbox"/>		Fixed Wing: <input type="checkbox"/>			
Tier Code: 2 12,500 – 20,000 LBS <input type="checkbox"/>		Microlight Aircraft: <input type="checkbox"/>			
Tier Code: 3 6000 LBS – 12,499 LBS <input type="checkbox"/>		General / Sporting Aviation <input type="checkbox"/>			
Tier Code: 4 6000 LBS and below <input type="checkbox"/>		Commercial Aviation <input type="checkbox"/> Other: (List)			
3. PARTICULARS OF PROPOSED EQUIPMENT					
	Manufacturer	Model No	Serial No.	Power (WATTS)	Approval / Calibrate No
Transmitter					
Receiver					
4. FREQUENCIES REQUESTED					
Transmitting (MHz)	118MHz – 135MHz <input type="checkbox"/>	Receiving (MHz)	118MHz – 135MHz <input type="checkbox"/>		
5. DECLARATION					
I declare that the information provided on this form is correct					
Name (Print): _____			Signature: _____		
Date: _____					
It is an offence to make, with intent to deceive, any false representations for the purpose of procuring the grant, issue, renewal or variation of any certificate, licence, approval, permission or other document. Persons doing so render themselves liable, on summary conviction, to a fine not exceeding the statutory maximum (currently US \$5,000) and on conviction on indictment to an unlimited fine or imprisonment for a term not exceeding two years or both.					

6. FEES

Fees Chargeable from 1 April 2007

Aircraft	Annual Fee	Monthly Fee
Tier Code 1 Aircraft with an approved Maximum take off weight from 20,000 LBS less than 60,000 LBS	\$100.00	
Tier Code 2 Aircraft with an approved Maximum take off weight from 12,500 LBS less than 20,000 LBS	\$60.00	\$20.00
Tier Code 3 Aircraft with an approved Maximum take off weight from 6,000 LBS less than 12,500 LBS	\$50.00	\$15.00
Tier Code 4 Aircraft with an approved Maximum take off weight up to 6,000 LBS Balloon, Gliders and Hand Gliders	\$45.00	N/A
Transportable Radio Licence	\$35.00	N/A

APPLICATION FOR RADIO LICENCE

Guidance

Section 1 General Guidance

- 1) The Air Navigation (OT) Order 2007 as amended requires that the radio station in an aircraft shall not be operated, whether or not the aircraft is in flight, except in accordance with the conditions of the licence issued in respect of that station.
- 2) The TCI Telecommunications Commission has been appointed to advise the Minister responsible for telecommunications on the issuance of spectrum licences, including aeronautical radio licences relating to aircraft on registered with the TCI CAA.
- 3) Please complete the form clearly in block capitals using black or dark blue ink. Note that your application form will be returned to you if you do not supply all the necessary information and or the correct licence fee.

Section 2 Type of Licence

- An Aircraft Licence covers permanently installed transmitting aeronautical radio equipment on a declared Aircraft. The use of approved hand portable aeronautical VHF equipment and emergency transmitting devices such as ELT's and PLB's is also covered.
- Short term aircraft radio licences are available to cover aircrafts where the licence is not required for a full year. The licence will run from the date of the application and cannot be applied for in advance. The minimum period available is one month up to a maximum of 11 months. The fee is calculated on the basis of 1/12 of the annual fee per month. However the minimum fee that can be charged for this licence variation is \$15.

Section 3 Particulars of Proposed Equipment

- You must give details of the equipment to be used on the aircraft (including portable equipment) so that it can be confirmed that the equipment has been approved. This licence covers the permanent installation of any transmitting aeronautical radio equipment and the use of hand portable aeronautical VHF equipment on a TCI CAA registered aircraft.
- TCITC Ordinances 2004 requires that radio equipment and its method of installation into a TCI CAA registered aircraft be TCITC Registry approved. The licence will be issued to cover the equipment you have had approved and recorded by the TCI Civil Aviation Authority. You should therefore ensure that any changes to the installation are notified to the TCITC to provide for continued validity or the re-issue of the licence where appropriate. (Your maintenance provider will be able to assist if unsure.)

Section 4 Frequency Requested

- The permanently installed radio shall utilize only those standard national frequencies as approved by ICAO (the International Civil Aviation Organization). Any other aeronautical frequencies needed for personal or private communication between a base / mobile station should be applied for independently.

Submission Instruction

Send your completed application form to:
Turks and Caicos Islands Telecommunications Commission,
Business Solutions Complex,
Leeward Highway, Providenciales
Telephone: 648 946-1900
Fax: 649 946-1119
Email: info@tcitelecommission.tc